

UNIT 7

Section 1: Choose the correct alternative.

1 Try to focus **on/for** one thing, don't do everything at the same time. 2 She was responsible **for/about** preparing the project. 3 He was fired **out of/from** the job. 4 Sue has never been in charge **for/of** the company. 5 Young people are often **out of/out from** work. They just can't find a job. 6 I have already applied **after/for** a new job. 7 When you find something you like very much, you don't want to return **to/at** your old life again. 8 I'm trying to get a new job which means I'm looking **after/for** a new job. 9 I wasn't looking for Diana, we only met **at/by** chance. 10 Before you get a job, you have to fill **out/in** an application form. 11 If you want to get a well-paid job, be always **for/on** time for your interview. 12 She used to work **in/as** an accountant but now, she's a journalist.

Section 2: Form questions using the Present Perfect + *ever*.

- | | |
|-----------------------------|---|
| 1 She/ever/drink whisky? | 6 Diana/ever/fall in love with a bad guy? |
| 2 You/ever/apply for a job? | 7 You/ever/realize/how lucky/you/be? |
| 3 They/ever/visit/China? | 8 He/ever/earn/a high salary? |
| 4 He/ever/eat/a hamburger? | 9 They/ever/take a bus/to school? |
| 5 They/ever/win an award? | 10 She/ever/enjoy/a party? |

Section 3: Match the words in the box with their definitions below.

journalist	postman	doctor	lawyer	dentist	engineer	accountant	police officer
train driver	computer programmer	teacher	social worker	nurse	waiter	sales assistant	

- 1 somebody whose job is to treat sick or ill people
- 2 somebody whose job is to program a computer
- 3 somebody whose job is to look after sick or ill people, esp in a hospital
- 4 somebody whose job is to examine and treat people's teeth.
- 5 somebody whose job is to teach
- 6 somebody whose job is to design or build things, such as machines, roads, and railways.
- 7 somebody whose job is to drive a train
- 8 a man who serves food and drink, eg in a restaurant
- 9 somebody whose job is to provide people with legal advice and help
- 10 somebody who is trained to help people who are poor and have many problems
- 11 somebody whose job is to secure law and order in the streets
- 12 somebody whose job is to deliver and collect the post
- 13 somebody whose job is to help customers and sell things in a shop
- 14 somebody whose job is to report the news on TV or for a newspaper
- 15 somebody whose job is to prepare financial records or to keep accounts

Section 4: Form questions using the Present Perfect + *yet* and answer them with *already*.

- | | |
|---|--------------------------------------|
| 1 You/apply for/the position of a lawyer? | 6 They/fill in/the application form? |
| 2 She/get promoted? | 7 You/finish/your studies? |
| 3 Diana/become/a billionaire? | 8 He/send/his CV/to the company? |
| 4 They/read/their horoscope? | 9 She/earn/any money? |
| 5 Her salary/increase? | 10 They/make a decision? |

Section 5: Answer the questions.

- 1 What's the difference between *advice* and *advise*? 2 What does CV stand for? 3 What do we call the letter that gives your future employer some information about you before he reads your CV? 4 What do we call an organisation that tries to find new employees for companies?

ANSWERS

Section 1

1 focus on	4 in charge of	7 return to	10 fill in a form
2 responsible for	5 out of work	8 looking for	11 on time
3 fired from	6 applied for	9 by chance	12 work as an accountant

Section 2

1 Has she ever drunk whisky? 2 Have you ever applied for a job? 3 Have they ever visited China? 4 Has he ever eaten a hamburger? 5 Have they ever won an award? 6 Has Diana ever fallen in love with a bad guy? 7 Have you ever realized how lucky you are? 8 Has he ever earned a high salary? 9 Have they ever taken a bus to school? 10 Has she ever enjoyed a party?

Section 3

1 doctor	6 engineer	11 police officer
2 computer programmer	7 train driver	12 postman
3 nurse	8 waiter	13 sales assistant
4 dentist	9 lawyer	14 journalist
5 teacher	10 social worker	15 accountant

Section 4

1 Have you applied for the position of a lawyer yet? 2 Has she got promoted yet? 3 Has Diana become a billionaire yet? 4 Have they read their horoscope yet? 5 Has her salary increased yet? 6 Have they filled in the application form yet? 7 Have you finished your studies yet? 8 Has he sent his CV to the company yet? 9 Has she earned any money yet? 10 Have they made a decision yet?

1 Yes, I've already applied for the position of a lawyer. 2 Yes, she's already got promoted. 3 Yes, Diana's already become a billionaire. 4 Yes, they've already read their horoscope. 5 Yes, her salary has already increased. 6 Yes, they've already filled in the application form. 7 Yes, I've already finished my studies. 8 Yes, he's already sent his CV to the company. 9 Yes, she's already earned some money. 10 Yes, they've already made a decision.

1 No, I haven't applied for the position of a lawyer yet. 2 No, she hasn't got promoted yet. 3 No, Diana hasn't become a billionaire yet. 4 No, they haven't read their horoscope yet. 5 No, her salary hasn't increased yet. 6 No, they haven't filled in the application form yet. 7 No, I haven't finished my studies yet. 8 No, he hasn't sent his CV to the company yet. 9 No, she hasn't earned any money yet. 10 No, they haven't made a decision yet.

Section 5

1 The difference between *advice* and *advise* is that *advice* is a noun and *advise* is a verb. 2 *CV* stands for 'curriculum vitae'. 3 The name of the letter that gives your future employer some information about you before he reads your CV is *cover letter*. 4 *Recruitment agency* is the name of an organisation that tries to find new employees for companies.